

10/08/2024

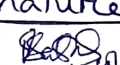
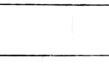
Page No.	
Date	

A meeting held on 10/08/2024 to discuss about submission of AQAR and celebration of National's Library Day under the presidentship of Dr. Lakhyadhar Sarma, Coordinator, IQAC at 1:00 p.m.

Agenda:-

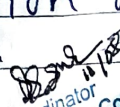
- 1> Regarding submission of AQAR
- 2> Celebration of National's Library Day in collaboration with Times of India.
- 3> AOB

Members present

<u>Name</u>	<u>Signature</u>
1> Lakshya Sarma (coordinator)	 10/8/24
2> Maryina Ahmed	 10/8/24
3> Kakali Bezbaruah	 10/08/2024
4> Phamindra "Kalih"	 10/08/24
5> Antara Dutta	 10/8/24
6> Pogun Bor	 10/8/24

Resolution:-

It is resolved that National's Library Day will be celebrated on 12/08/2024 jointly organized by the Central Library, Chhaygaon College and Internal Quality Assurance Cell in collaboration with Times of India at 12 pm with a speech Competition on the theme "The Book I Read Last".


Coordinator
IQAC, Chhaygaon College

13/08/2024

Date			
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A meeting held on 13/08/2024 to discuss the proposal of Commerce Forum regarding a Quiz Competition on the eve of 78th Independence Day under the presidency of Dr. Lakshya Sarma, Coordinator IQAC at 12 pm

Agenda:-

- 1) A Quiz Competition on the eve of 78th Independence Day organized by Commerce Forum on 14/08/2024.
- 2) AOB

Members present

Name

1. Dr. Lakshya Sarma
2. Marjina Ahmed
3. Arup Kr. Medhi
4. Jogin Basu

Signature

13/08/24
15/08/24
arces

Resolution :-

It is resolved that a Quiz Competition to be held on 14/08/2024, organized by Commerce Forum in collaboration with IQAC in College Auditorium at 2 pm.

13/08/24
Coordinator
IQAC, Chhaygaon College

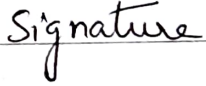
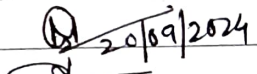
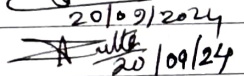
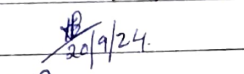
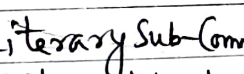
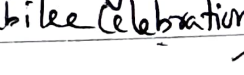
20/09/2024

A meeting held on 20/09/2024 to discuss the proposal of Education and Literary Sub-committee in collaboration with Golden Jubilee Celebration regarding a one day workshop on Creative Writing on the eve of 160th Birth Anniversary of Lakhminath Bezbarua organised by Rupthirtha Organisation under the presidentship of Dr. Lakhyadhar Sarma, Coordinator IQAC at 2:00 p.m.

Agenda:-

- 1> A One-day Workshop on 'Creative Writing' jointly organised by IQAC and Rupthirtha Organisation (NGO) on 26/09/2024.
- 2> AOB

Members Present:-

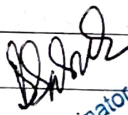
Name	Signature
1> Dr. Lakshya Sarma (Coordinator)	
2> Maryina Ahmed	
3> Dr. Biswajit Das	
4> Antana Dutta	
5> Dr. Kakali Bezbaruah	
6> Jagren Boro	
Other Member	
1> Rajiv Sekar Deo, Secretary (Education & Literary Sub-Committee Golden Jubilee Celebration)	

Resolution:-

It is resolved that a One day Workshop on Creative Writing on the eve of 160th Birth Anniversary of Lakhminath Bezbarua on 26/09/2024 at 11:00 a.m. in College Auditorium jointly organised by IQAC and Education and Literary Sub-committee of Golden Jubilee Celebration in collaboration with Rupthirtha Organisation (NGO).

2> It is resolved that ~~reg~~ ad-on - courses from different departments will be officially introduced from the last week of October, 2024

∴ NB - One day workshop on Creative Writing has been changed and it will held on 25/09/2024 instead of 26/09/2024 and it will also be jointly organised by IQAC and Education and Literary Sub-committee in collaboration with Golden Jubilee Celebration.

 20/09/2024
Coordinator
IQAC, Chhaygaon College

23/09/2024

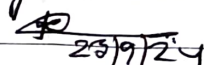
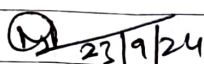
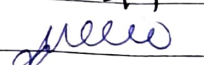
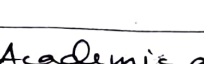
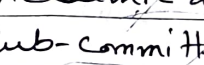
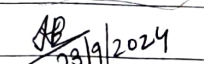
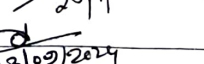
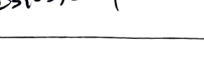
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Date	

A meeting held on 23/09/2024 to discuss on various programmes under the presidency of Dr. Lakhyadhar Sarna, Coordinator, IDAC at 1:00 p.m.

Agenda:-

- 1) Discussion on ad-on courses.
- 2) Discussion on proposal of Seminar / Conference (National / International)
- 3) AAA
- 4) AOB.

Members present

Name	Signature
1) Kamal Thakuria (Vice-principal)	 23/9/24
2) Dr. Lakhyadhar Sarna (Coordinator)	 23/9/24
3) Marjina Ahmed (Members)	 23/9/24
4) Jogen Boro "	
5) Phomindra Kalita "	
6) Santana Dutta "	
7) Rajiv Deha " —————> Secretary Academic and Literary Sub-committee	 23/9/2024
8) Arup Kr. Medhi	 23/09/2024
9) Kakali Bezbaruah (")	
10) Dr. Binodjit Das (")	

Resolution:-

- 1) It is resolved that ICSSR sponsored National Seminar ~~will be~~ proposal will be sent within 1st week of October, 2024.
- 2) It is also resolved that three adopted villages preferably SC village are to be adopted for

Various awareness programmes.

The following villages are :-

- a) Kukurmara village
- b) Mathurapuri village
- c) Luthumapara village
- d) Ofula village
- e) Ruthimani village

iii) The IQAC has resolved to start a portal channel on the banner of Chhaygaon College.

iv) Research Publication → Each and every teacher will be recognised for publishing their articles in UGC Listed Journal / Scopus at least two. / Conference / Seminar Proceedings edited books

→ Peer-Listed / ^{Reviewed} Journal to be introduced by the College preferably online.

→ Multidisciplinary approach

[Signature] 23/09/24
Coordinator
IQAC, Chhaygaon College

04/10/2024

A meeting held on 04/10/2024 for the formation of Website Committee of IQAC under the presidency of Dr. Lakhyadhare Sarma, Coordinator, IQAC at 11:30 pm

Agenda: →

- 1) Formation of Website Committee of IQAC
- 2) ~~AAB~~ CAS promotion of Dr. Deepika Das from Stage III to Stage IV
- 3) AOB.

Members Present

Name		Signature
1.	(Principal)	
2. Lakhyadhare Sarma	(Coordinator)	Sarma
3. Phamindra Dalili	(Members)	Phamindra Dalili
4. Marijina Ahmed	"	
5. Debabrata Doley	"	
6. Kakali Borbarua	(")	
7. Antara Dutta	(")	
8. Dr. Dharitri Talukdar	(")	Talukdar
9. Jogesh Bhattacharya	"	
10. Arup K. Medh		

Resolution: -

The committee resolved to form the website committee with the following members: -

- 1) Dr. ~~Lakhyadhare~~ Dharitri Talukdar (convenor)
- 2) Mr. Jogesh Bhattacharya (Members)
- 3) Mr. Debabrat Doley "
- 4) Ms. Antara Dutta "

2. The Committee verified the documents given by Dr. Deepika Das regarding her CAS promotion from stage III to stage IV and found the documents relevant and authentic. Her API score is found eligible for next level of promotion from 06/05/2023. Hence, the IQAC Committee has approved her application and documents.

Das
04-10-2024

Coordinator
IQAC, Chinmaya College

22/10/2024

A meeting held on 22/10/2024 to discuss on various events under the presidentship of Dr. Lakhyadhare Sarma, coordinator, IQAC at 12:30 p.m.

Agenda:-

1. Two Day Workshop on "Yoga & Mental Health" on 29th & 30th October, 2024
2. A one-day workshop on "Kamrupi Folk Song"
3. Observation of "Kamrupi Folk Song Day".
4. Awareness Camp for "Young Eligible Voters"
- 5.

Members Present:-

Name

Signature

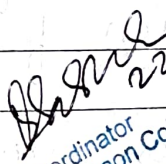
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|---------------------|--|
| 1. Dr. L. Sarma |  22/10/24 |
| 2. Marjina Ahmed |  22/10/24 |
| 3. Dr. Biswajit Das |  22/10/24 |
| 4. Arup Kumar Medhi |  |
| 5. Antara Dutta |  22/10/24 |
| 6. Jogen Borah | |

Resolution:-

- i> It is resolved that two day workshop on "Yoga & Mental Health" organised by the Department of Education in collaboration with IQAC on 29th & 30th October, 2024.
- ii> It is also resolved that a one day workshop and observation of Kamrupi Folk songs and Kamrupi Folk song Day on 14th & 15th November, 2024^{will be} organised by Kamrupi Lokageet Charcha Kendra in collaboration

with IQAC, Chhaygaon College.

3. It is resolved that a one day campaign for Young Eligible Voters ^{will be} on 16/11/2024 organised by the Office of the Election Officer, Kamrup in collaboration with IQAC, Chhaygaon College.


Coordinator
IQAC, Chhaygaon College
22/10/24

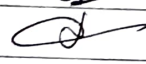
06/11/2024

A meeting held on 06/11/2024 to discuss on ~~various~~ various events under the presidency of Dr. Lakhyadhai Sarma, Coordinator, IQAC at 11:00 a.m.

Agenda:-

- 1> Celebration of Bhasha Gaurav Divas by the Department of Assamese
- 2> Celebration of Constitution Day by the Department of Political Science.
- 3> Inauguration of Certificate Course on ITC MISSION SUNEHA KAL [Computer Education, Spoken English & Soft Skills]
- 4> AOB

Members Present

Name	Signature
1. Dr. Lakhyadhai Sarma	
2. Maryina Ahmed	
3. Dr. Biswajit Das	
4. Anupam Mishra	
5. Ankita Dutta	
6. Jogen Boru	

Resolution:-

- 1> It is resolved ^{to} ~~the~~ collaborate with Department of Assamese to celebrate "Bhasha Gaurav Divas" on 09/11/2024.
- 2> The Committee has resolved to collaborate with Anudip Foundation for Social Welfare ~~on~~ 25/11/2024. and the courses namely; Computer Education, Spoken English and Soft Skills will be

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formally introduced on 25/11/2024.

3. It is also resolved to collaborate with Department of Political Science to celebrate "Constitution Day" on 26/11/2024.

[Signature] 26/11/2024
Coordinator
IQAC, Chhaygaon College

28/11/2024

Page No.	
Date	28/11/2024

A meeting held on 28th Nov, 2024 to discuss on the official order by Govt. of Assam regarding the observation of ~~Aid~~ 'Worlds AIDS Day'.

Agenda:

- i) Observation of 'Worlds AIDS Day'.
- ii) AOB

Members Present

- i/ Komol Thakuria, Vice-Principal
- ii/ Joegen Boro
- iii/ Phomirehra Kalita
- iv/ Kakali Bezbaruah
- v/ Antara Dutta
- vi/ Dr Lakshya Sarma, Coordinator, IQAC

Resolutions.

1. It is resolved that "World's AIDS Day" will be observed on 1st December, 2024. An awareness campaign and Poster Making Programme will be organized on that day in the College Campus.
2. To observe the programme, the 'Red Ribbon Club' is entrusted with the duty in collaboration with IQAC.

[Signature]
28/11/2024

Coordinator
IQAC, Ghhaygaon College

20/01/2025

Page No.	
Date	/ /

A meeting held on 20/01/2025 to discuss on the queries related to AGAR - 2023-2024 under the presidency of Dr. Lakhyadhar Sarma, Coordinator, IQAC at 11:30 A.M.

Agenda:-

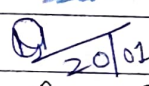
- 1) Discussion on the queries related to the recently submitted AGAR 2023-2024
- 2) AOB

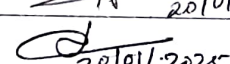
Members Present:

Name

- ① Dr. Lakshya Sarma
- ② Dr. Maryina Ahmed
- ③ Dr. Kakali Bisbaruah
- ④ Ankara Dutta
- ⑤ Dr. Biswajit Das

Signature


20/01/25

20/01/2025

20/01/25

20/01/2025

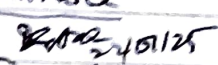
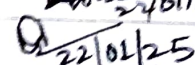
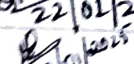
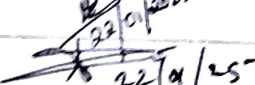
22/01/2025

A meeting held on 22/01/2025 to discuss the proposal of Education Department and Chhaygaon College Students Union regarding observation of National Girl's Child Day and International Day of Education as well as a quiz competition on the eve of Republic Day under the presidency of Dr. Lakshyadhar Sarma, Coordinator IQAC at 11:30 A.M.

Agenda:-

- 1) A Quiz Competition on the eve of Republic Day.
- 2) Observation of International Day of Education and National Girl Child Day.
- 3) Observation of International Day of Women and Girls in Science.
- 4) AOB

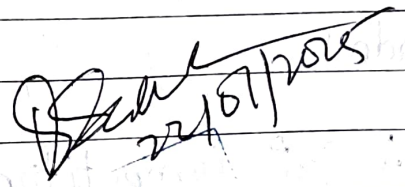
Members Present:

- | <u>Name</u> | <u>Signature</u> |
|-------------------------|--|
| 1. Dr. Lakshya Sarma |  |
| 2. Dr. Marijina Ahmed |  |
| 3. Dr. Kakali Bezbaruah |  |
| 4. Antara Dutta |  |

Resolutions:

1. It is resolved that "International Day of Education and National Girl Child Day" will be observed on 24.1.25. by the Department of Education.
2. The Committee has resolved to organise a Quiz Competition on the eve of "Republic Day" on 26.01.2025 by the Chhaygaon College Students Union.

3. The Committee has resolved to celebrate "International Day of Women and Girls in Science" on 11/02/2025 organised by the Department of Education at 10:00am in collaboration with IQAC.


22/01/2025

Coordinator
IQAC, Chhaygaon College

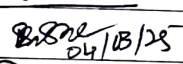
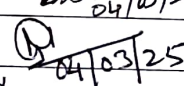
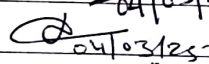
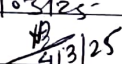
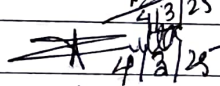
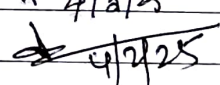
04/03/2025

A meeting held on 04/03/2025 to discuss the proposal of Women Cell, IQAC regarding observation of International Women's Day to be celebrated on 08th March, 2025 at 11:00 A.M. under the presidency of Dr. Lakhyadhare Sarma, Coordinator, IQAC.

Agenda:->

- i> Observation of International Women's Day on 08-03-2025.
- ii> Plans and programmes for the month of March.
- iii> ~~AOB~~ CAS Promotion of Dr. Maryina Ahmed from Stage II to Stage III.
- iv> AOB

Members Present

<u>Name</u>	<u>Signature</u>
1. Dr. Lakhyadhare Sarma	 04/03/25
2. Dr. Maryina Ahmed	 04/03/25
3. Dr. Birwajit Das	 04/03/25
4. Dr. Kakali Bezbaruah	 4/3/25
5. Antara Dutta	 4/3/25
6. Arup Kr. Medhi	 4/3/25

Resolution:-

- 1> It is resolved that "International Women's Day" will be observed on 08/03/2025 on the theme "For All Women and Girls: Equality, Rights, Empowerment".
- 2> The committee has resolved to organise a Workshop on NEP in the month of March.
- 3> The committee has also resolved to organise an "Awareness Camp on Vulture Conservation" in

collaboration with Bombay Natural History Society and Assam Forest Department.

4. The Committee verified the documents given by Dr. Maryina Ahmed regarding her CAS promotion from Stage-II to Stage-III and found the documents relevant and authentic. Her API Score is found eligible for next level of promotion from 14/08/2024. Hence, the IQAC Committee has approved her application and documents.

[Signature] 04/03/25

Coordinator
IQAC, Chhaygaon College