



OFFICE OF THE PRINCIPAL
CHHAYGAON COLLEGE, CHHAYGAON

P.O. - Chhaygaon, Dist. - Kamrup (Assam), Pin-781124
Est. 1974

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Permanently Affiliated to Gauhati University & Registered under 2(f) & 12(B) of UGC Act.1956

No. CC/

From:

Dr. Naba Kumar Kalita, M.A., Ph.D.

Principal & Secretary, Chhaygaon College, Chhaygaon.

Date: 27/11/2025

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NOTICE


This is for information of all concerned that the **Course Registration process** for the students of **B.A./B.COM. 1st Semester (FYUGP)** is on live from **25th November, 2025 to 05th December, 2025** through **SAMARTH e-Gov Portal (<https://gauhati.samarth.edu.in>)**.
All the candidates are hereby asked to do the needful on time without fail.

Last Date of Online Course Registration: 05-12-2025

Date of Submission of Course Registration Form in College Office: 06-12-2025

N.B.:

1. Students shall go through **ANNEXURE-I** for the Detailed Procedure of Course Registration.
2. List of Enrolment Numbers are attached in the Notice Board for reference.


(Dr. Naba Kumar Kalita)
Principal
Chhaygaon College, Chhaygaon
Kamrup (Assam)

Introduction

This document is the reference for students, for online submission of Examination form of Gauhati University through Samarth student portal (<https://gauhati.samarth.edu.in/>)

Login

Step 1: Open the <https://gauhati.samarth.edu.in> link, the homepage will appear as below:

In the student portal homepage, students will be able to see three (3) options as follows:

1. Login

- a. Already registered students can directly login using their login credentials of the portal.

2. New Registration

- a. Students doing first-time registration have to click on the "New Registration" option to generate their login credentials

3. Reset Password

- a. If a student forgets his/her password they can reset it using the "Reset password" option.

Note:

Enrolment Number as assigned on the central admission portal for 2025. If you do not have your enrolment number contact your **College** to get your enrolment number or Login to admission portal 2025 to check your enrolment number.

SECTION-A

New Student Registration

Step 1. Students can register themselves by clicking on the "New Registration" Button,

After that, the following details need to be selected/entered by the students:


- Programme
- Name (as on Samarth Portal)
- Mode of Registration
 - Enrollment Number
- Enrollment Number

Then, click on the  button.


After that, a new window will appear. In that, the following details need to be entered for the new registration:

- Mobile Number
 - Email Address
- (These details must be correct to receive OTP via mail)

Then, click on the  button.

After successful verification of the OTP received via Mail/SMS, click on the  button to proceed further.

Once OTP will be verified, students need to set a password for their login in a new window

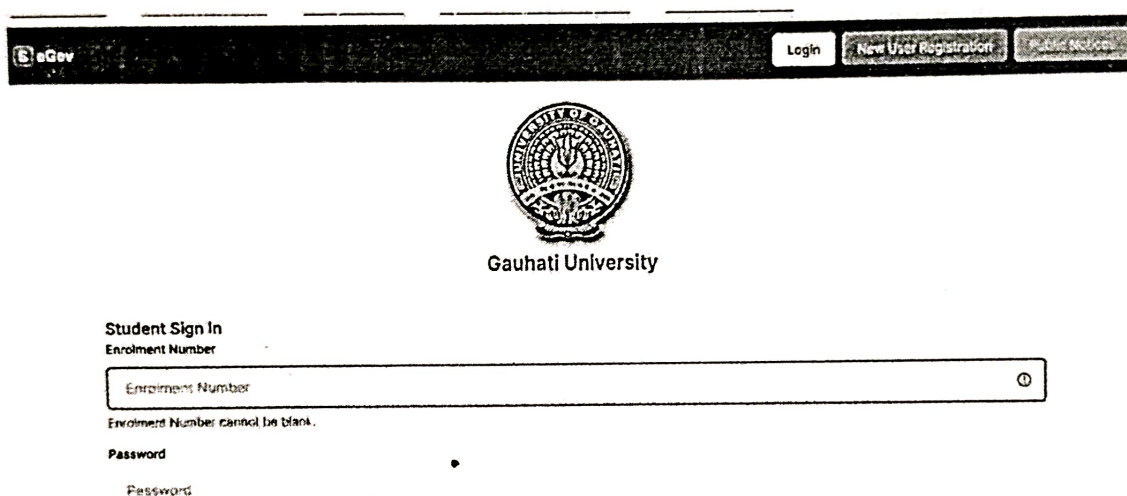
Then, click on the  button.

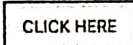
Note: The students need to note down the username for further use.

Paper (course) Selection Process

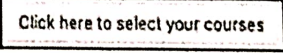
For selection of the papers (courses), students need to follow the below-mentioned steps:


Step 1: Login to Student Portal with valid credentials




Step 2: After successful login, the student will be redirected to the dashboard. Then the students need to click on  button to view/select the courses related to their respective programme.

Step 3: After that, a new window will appear. Here, students can view their courses and also select their courses.

To select the courses, students need to click on  button.

Step 4: After clicking on the button, students need to select the courses from the dropdown lists. Then, click on the  button.

Step 5: After clicking on the "Submit" button, students will be able to preview the list of selected courses.

In that, Students can update their courses selection by clicking on  button.

Step 6: Then, click on  button to finally submit the selected course .

Step 7: A pop-up window will appear for confirmation of selected courses. On that, click on the "OK" button.

After successful completion of the course selection a new window will appear with the message that "Papers (courses) submitted successfully".
